



smartmoneycymru
community bank

Application for Community Account Membership

smartmoneycymru.co.uk



029 2088 3751



info@smartmoneycymru.co.uk

Document Requirements

To verify your organisation we require the following:

If you are an **incorporated organisation** such as a **Community Interest Company** or **Registered Charity** or if you are a **club, society, association** or **unincorporated charity** we will need to see your Constitution.

If you are unsure of what documents we would require to open your account, please get in contact with us to discuss.

Signatory ID requirements

In order for you to be able to be able to make decisions on behalf of the group - a signatory, we are required to check your identity and we do this by asking you to provide a copy of your photographic ID. We must also prove you live in the address you have given as part of the application, so we ask for sight of two letters that have been sent to your home within the last three months.

You can bring these documents into your nearest branch or email us clear photos, showing the full document - ie all four corners of the page to info@smartmoneycymru.co.uk. Please include information about your group when emailing to speed up your application.

How Smart Money Cymru Community Bank will use and share your information:

Smart Money Cymru Community Bank will process your data in accordance with your rights under the General Data Protection Regulations 2018. Your information may be processed in any form and on any database used by us for the following purposes:

- to consider any applications made by you;
- to deal with your account(s) or run any services we provide to you;
- to undertake statistical analysis, financial risk assessment, money laundering checks, compliance and regulatory reporting, fraud prevention and debt tracing;
- to help us identify products and services which may be of interest to you (unless you have asked us not to);

Respecting Your Privacy

As your account holder, there are things we need to know about you/organisation from your name and address to the payments in and out of your account. Keeping your information safe is a responsibility we take very seriously, our Privacy Policy explains what you can expect from us when it comes to your information. If you wish to receive a copy please contact us or alternatively visit our website www.smartmoneycymru.co.uk.

Scan to
view our
privacy
policy



Section A: Information about your organisation

Please complete the following
in **BLOCK CAPITALS**

Full name of organisation - as shown on your governing documents

Key contact for communications - full name

Correspondence address: _____

_____ Postcode: _____

Tel: _____ Mobile: _____

E-mail: _____ Website: _____

Registered Address: (only complete if this address is different from your correspondence address above)

_____ Postcode: _____

Legal Status: please confirm the status of your organisation by ticking one of these boxes

Company registered in England and Wales
pursuant to the Companies Act

Company registered in Scotland pursuant
to the Companies Act

Industrial and Provident Society

Unincorporated organisation

Charitable Incorporated Organisation

Charity registered in Great Britain

Other (please specify) _____

Does your organisation have a governing or regulatory body? If yes state which _____

If your organisation is a company incorporated under the
Companies Act please provide company registration number:

If your organisation is an Industrial and Provident Society please
provide company registration number:

If your organisation is a registered Charity please provide Charity
registration number:

If your organisation is regulated by the FCA please provide your
Firm Reference number:

When was your organisation established?

Section B: Account signatory information

Please complete the following
in **BLOCK CAPITALS**

First signatory

Title:	Surname:	Forename(s):
--------	----------	--------------

Position in organisation: _____ Time with organisation: _____

Address: _____

_____ Postcode: _____

Daytime tel: _____ Mobile: _____

E-mail: _____ How long at current address: _____

National insurance No: _____ Date of birth: / /

Are you a member of Smart Money Cymru as an individual? If yes, what is your membership number? _____

Signature:

Second signatory

Title:	Surname:	Forename(s):
--------	----------	--------------

Position in organisation: _____ Time with organisation: _____

Address: _____

_____ Postcode: _____

Daytime tel: _____ Mobile: _____

E-mail: _____ How long at current address: _____

National insurance No: _____ Date of birth: / /

Are you a member of Smart Money Cymru as an individual? If yes, what is your membership number? _____

Signature:

Third signatory

Title:	Surname:	Forename(s):
--------	----------	--------------

Position in organisation: _____ Time with organisation: _____

Address: _____
_____ Postcode: _____

Daytime tel: _____ Mobile: _____

E-mail: _____ How long at current address: _____

National insurance No: _____ Date of birth: / /

Are you a member of Smart Money Cymru as an individual? If yes, what is your membership number? _____

Signature:

If additional signatories are required, please copy this section

Additional signatory

Title:	Surname:	Forename(s):
--------	----------	--------------

Position in organisation: _____ Time with organisation: _____

Address: _____
_____ Postcode: _____

Daytime tel: _____ Mobile: _____

E-mail: _____ How long at current address: _____

National insurance No: _____ Date of birth: / /

Are you a member of Smart Money Cymru as an individual? If yes, what is your membership number? _____

Signature:

How many of the above signatures are required to authorise the withdrawal of group funds?

Section C: Resolution

Please complete the following
in **BLOCK CAPITALS**

As representatives of _____, we confirm:

1. We wish to open an account with Smart Money Cymru Community Bank and in doing so agree to abide by the social objectives, rules, policies and procedures of the Community Bank.
2. The individual/s representing our organisation have completed all required personal details and provided identification documents according to the requirements of Smart Money Cymru Community Bank.
3. Smart Money Cymru Community Bank can rely on the appointed representatives until it receives written confirmation of changes to representatives.
4. We provide Smart Money Cymru Community Bank with the following documents as indicated below.

Supporting documentation required:

All limited companies including partnerships or registered charities:-

A copy of the Company's Certificate of Incorporation.....

Trusts

A copy of the Trust Deed.....

Unincorporated bodies, unincorporated charities, societies, clubs, community groups

A copy of the constitution.....

Declaration (two signatures required)

We hereby certify that the above Resolution is a true copy of the Resolution passed at the meeting held on / / on behalf of the Governing Body:

Title:	Surname:	Forename(s):
--------	----------	--------------

Position in organisation: _____ Time with organisation: _____

Signature:

On behalf of the Governing Body:

Title:	Surname:	Forename(s):
--------	----------	--------------

Position in organisation: _____ Time with organisation: _____

Signature:

Section D: Supplementary information

Please complete the following
in **BLOCK CAPITALS**

Supplementary Information – Anti Money Laundering guidance requires that we obtain details of all shareholders, directors or beneficial owners holding more than 25% of shares in the organisation who are NOT signatories. Please complete details below. If you need more space please copy this page.

Title:	Surname:	Forename(s):
--------	----------	--------------

Position in organisation: _____ Time with organisation: _____

Address: _____

_____ Postcode: _____

Daytime tel: _____ Mobile: _____

E-mail: _____ How long at current address: _____

National insurance No: _____ Date of birth: / /

Are you a member of Smart Money Cymru as an individual? If yes, what is your membership number? _____

Signature:

Title:	Surname:	Forename(s):
--------	----------	--------------

Position in organisation: _____ Time with organisation: _____

Address: _____

_____ Postcode: _____

Daytime tel: _____ Mobile: _____

E-mail: _____ How long at current address: _____

National insurance No: _____ Date of birth: / /

Are you a member of Smart Money Cymru as an individual? If yes, what is your membership number? _____

Signature:

Final checklist



Proof of identity – one of the following

- Passport
- Driving licence (photo) – provisional is acceptable
- National Identity Card (Non-UK Nationals)
- Recent benefits confirmation letter



Proof of address – two of the following

(must be within the last three months and for current address)

- Bank statements or credit card statement
- Council tax bill/demand
- Rent book or tenancy agreement
- Letter or statement from Inland Revenue Utility bill
- Recent benefits confirmation letter



Fully completed application

Documentation to verify your organisation such as your constitution

What happens next?

we will contact you via email once the account is open and send a copy of your welcome letter to the key contact address provided.

Notes for the application:

Caerphilly Branch
64-66 Cardiff Road
Caerphilly CF83 1JQ

Tredegar Branch
40 Castle Street
Tredegar NP22 3DQ

Blackwood Branch
Wesley Street Car Park
Blackwood NP12 1PP

Llandrindod Wells Branch
Laburnum House
Middleton Street
Llandrindod Wells LD1 5ET

Brecon Branch
Steeple House
Steeple Lane
Brecon LD3 7DJ

Aberdare Branch
Hwb Cana
Gwladys Sreet
Aberdare CF44 9DE

Smart Money Cymru Community Bank is a Trading Name of Smart Money Cymru Credit Union Ltd (mutual society number 163C) which is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority - Firm Reference Number 213370